Lim Jin Jye (JJ)

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# Career Summary

A detailed oriented and highly adaptable individual who graduated from SUSS, BSc in Information and Communication Technology. Demonstrated proficiency in data-related roles, leveraging Python extensively daily. Experienced in working both independently and collaboratively, with the ability to thrive in diverse team settings. Proven ability to deliver high-quality results with minimal supervision.

# Skills & Abilities

## programming

* Python (Pandas, MatPlotLib, Seaborn, PySpark)
* SQL (MySQL)
* Tableau
* Microsoft Office/Google Workspace: Excel, PowerPoint, Excel, Word

# Experience

## HSBC life SIngapore | Distribution performance & strategy ASSISTANT VICE PRESIDENT | march 2024 – current

* Generated cost projections for campaigns and conventions, enabling stakeholders to secure committee approval with confidence.
* Following the departure of a data analyst, I was appointed to enhance convention and awards Python scripts across multiple channels. This effort resulted in reduced breakages and significantly improved runtime performance on AWS.
* Appointed to collaborate with the IT team via a 3 days’ workshop for requirement gathering requirements and deciphering reports crucial for uninterrupted operations post the expiration of the service agreement.
* Recommended and implemented the team's transition from local Excel to AWS for running reports requiring data spanning five years. This resulted in more accurate reports and reduced manual intervention.
* Spearheaded post implementation review for Agency annual conventions with recommendation that was acknowledged by the committee.

## axa Singapore/HSBC life SIngapore | Distribution performance & strategy SENIOR ASSOCIATE | january 2022 – February 2024

* Managed the Agency Channel at AXA/HSBC Life, ensuring the accuracy and timely dissemination of reports. These reports empowered stakeholders to make informed, data-driven decisions and gain insights into channel productivity.
* Appointed as the department's superuser, collaborating closely with the data department to publish python scripts that enable seamless delivery of up-to-date data to stakeholders. This allows for a more personalized tracker for their incentive and productivity, enhancing performance monitoring.
* Developed dashboards to modernize legacy reports, providing stakeholders with a more responsive and intuitive view of the data.
* Engaged in streamlining and enhancing their other department processes through python scripts and Power Query.
* Developed multiple scripts aimed at reducing manual hours, including automating bulk file transfers between environment, alignment of data points from various systems, and orchestrating mass email communications to multiple stakeholders.

## Ministry of Health | data analyst | august 2021- December 2021

* Compiled and recorded COVID-19 vaccination data sourced from various vaccination sites, including hospitals, mobile vaccination teams, and Public Health Preparedness Clinics (PHPCs).
* Produce and enhance daily reports and slide decks for daily dissemination and presentation.
* Developed and maintained Python scripts to automate data collection processes, drastically reducing the man hours required from few hours to minutes. Allowing for better time management within the team.

## starhub | user acceptance testing executive | june 2017 – June 2021

* Pioneered the transition to Agile methodology within the department, enabling a shift from quarterly to bi-weekly bug fixes and enhancements. This initiative resulted in a substantial improvement in the My StarHub App (MSA) rating, raising it from 1.5 stars to surpassing 4 stars on both Google PlayStore and Apple App Store.
* Conducted comprehensive reviews to pinpoint requirement gaps and inconsistencies in projects, resulting in heightened product/service quality and alignment with stakeholder expectations. This proactive approach significantly minimized the need for change requests and subsequent bug fixes, streamlining project workflows and enhancing overall efficiency.
* Entrusted with leading the test case development for pivotal projects including the MSA revamp, the implementation of the new StarHub Rewards system, and strategic partnerships with iQiyi, Disney+, and Amazon Prime.

# Education

## Degree | january 2018 - October 2021 | Singapore universtiy of social sciences(SUSS)

* Bachelor of Science in Information and Communication Technology (BICT)

## diploma | April 2012 - april 2015 | temasek polytechnic

* Diploma in Business Information Technology (BIT)

# Certification and Awards

* Coursera/Google
  + Google Data Analytics Certificate/Specialization

# Personal Project

* ASEAN COVID-19 Dashboard using Tableau Public - [Tableau](https://public.tableau.com/views/ASEAN_Covid/Dashboard1?:language=en-US&:display_count=n&:origin=viz_share_link)